



5055 SANTA TERESA BLVD • GILROY, CA 95020 • 408-846-4983
www.mycmap.org

BOARD OF DIRECTORS
Meeting Minutes
August 14, 2006
CMAP, Gilroy, CA 95020

- 1) **Call to Order-** Joe Kline, Board President, called the meeting to order at 6:09 PM.
Board Present: Jacqui Carrasco, Val Jeffery, Joe Kline, Bruce Lee, Fran Lozano, Teri Marshall, Jacquelyn Richburg, Cynthia Stagner and Ron Wheelahan
Board Absent: Dan Devries, Jim Frazier, Mary Maio and Clay Lee
Staff Present: Suzanne St. John-Crane (portions via Phone Conference)

*****CLOSED SESSION: EXECUTIVE DIRECTOR PERFORMANCE REVIEW*****

Joe Kline- called the meeting in to closed session at 6:10 PM

*****OPEN SESSION*****

Joe Kline- called the meeting in to closed session at 6:30 PM

- 2) **Approval of Minutes of May 8, 2006** – Val Jeffery noted the misspelling of her last name in the minutes. . A motion by Bruce Lee to approve the May 8, 2006 minutes was seconded by Jacqui and was carried unanimously to accept the minutes as written. Fran Lozano and Ron Wheelahan abstained.
- 3) **Public Input** – None
- 4) **Executive Director’s Report**
 - a) **Legislation Update** – Suzanne St. John-Crane has an action alert that she will be sending us to call and/or fax our support.
- 5) **Treasure’s Report** – The financial statements for April, May and June were review by the board. A motion by Ron Wheelahan to accept the financial statements was seconded by Teri Marshall and carried unanimously to accept the statements as written.
- 6) **Charter Update-** Joe Kline stated there were no I-Net updates in Gilroy. Ron Wheelahan and Teri Marshall stated the I-Net is not complete in San Juan Bautista.
- 7) **Strategic Goals Update** – The board agreed that each group bring forward with goal updates with due dates calendar to work.
- 8) **Personnel Updates** –
 - a) **Anniversary Date: Programming Manager**

- b) New Media Production Specialist: Bob Randle
 - c) Personnel committee report was 1- dependent at 50% at 100% ED has 1 dependent at 100% and 50% for second.
- 9) **Nominating Committee Update (Joe)**- The committee has worked out the timeline and campaign the seat avail Jacquie, Val and Bruce. Appointed Dan and Cynthia. One available appointed. Pettion aug 31, candiantes by Ser Inspector of Election would be the Gloia . Jacke moved Glorai, bruce second, uni.
- 10) **Production Services Fee Increase** – The fee schedule was discussed. No rates increase since 2002. Oct. 1. A motion was made by Joe Kline rates increase Oct. 1st. seconded by Fran Lozaon. Uni.
- 11) **Capital Equipment Purchase** – The board reviewed a capital purchase request for a Uninterruptible Power Supply (UPS) for a maximum of \$900 and two wireless lapel mics for \$1200 plus tax and shipping. Ron, ups and Val...Val..for the interest of quality for Jackeir R. uni.
- 12) **2007 Budget**- The proposed CMAP 2007 budget was reviewed by the board. This is an informational item and will be brought forward as it developed.
- 13) **Membership and Workshops through July 2006**- The workshop statistics were reviewed by the board. Suzanne mentioned that we are looking into having more flexible appointments one-on-one instructions by appointment.
- 14) **New Business**- Personnel Committee reported Val moved that the wording joe secned. Carred.
- 15) **Adjournment**- A motion was made by Val Jeffery and Fran. to adjourn at 7:xx PM was seconded by xx and carried unanimously. Next meeting Sept. , 2006.

Respectfully Submitted,
Ron Wheelahan- Secretary, CMAP Board of Directors