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BOARD OF DIRECTORS  
Meeting Minutes  
March 13, 2006  
CMAP, Gilroy, CA 95020

- 1) **Call to Order-** Joe Kline, Board President, called the meeting to order at 6:04 PM.  
**Board Present:** Jacqui Carrasco, Dan Devries, Val Jeffery, Jim Frazier, Joe Kline, Bruce Lee, Fran Lozano, Mary Maio, Teri Marshall, Jacquelyn Richburg, Cynthia Stagner and Ron Wheelehan  
**Board Absent:** John Chadwell, Rob van Herk and Clay Lee  
**Staff Present:** Suzanne St. John
- 2) **Approval of Minutes of February 11, 2006** – A motion by Mary Maio to approve the February 11, 2006 minutes was seconded by Val Jeffery and was carried unanimously to accept the minutes as written.
- 3) **Public Input** – Anthony Barone, Network Analyst, San Benito COE, was in attendance. No public comments were made.
- 4) **Board Retreat Work:** Don Aguilar, Facilitator – Reviewed Goals and break out work. Board members volunteered for different objectives to work on. Don will email Goal/Objective list to the board members so they can fill in resources and begin to work on them.
- 5) **Executive Director's Report-**
  - a) Review Report for February
    - (a) CMAP Staff Productions
      - (i) Government Meetings
      - (ii) Give a Kid a Smile
      - (iii) Youth In Government
      - (iv) Cal Trans Workshop
      - (v) In Focus
      - (vi) South Valley Middle School Science Project
    - (b) Community Outreach
      - (i) Leadership San Benito
      - (ii) Rancho San Justo Meeting
      - (iii) Arts & Culture Commission
      - (iv) San Juan Bautista Chamber Meeting
      - (v) Hope Services Lunch
      - (vi) Los Banos Tour

- (vii) Dispatch Teen Page Meeting
- (viii) Gilroy Chamber Mixer
- (ix) San Juan Bautista City Manager Meeting
- (x) ACM Board Meeting
- (xi) ACM National/Regional Conferences
- (xii) Leadership Gilroy/St. Josephs

- (c) Facilities Update
  - (i) Computer Upgrades
  - (ii) Facil Upgrade
  - (iii) In Repair

- (d) Review
- (e) Annual Report
- (f) Audit
- (g) Press

b) Review 2005 Annual Report – add to next month’s agenda.

**6) Treasurer’s Report-** A motion by Val Jeffery was seconded by Ron Wheelehan and was carried unanimously to accept the financial report as written. Jim Frazier announced that the Finance Committee will meet soon. Dan Devires and Clay Lee are also on the committee. Review 2005 Audit – Suzanne reviewed the Audit Report. The auditor recommends that CMAP create an audit committee Bruce Lee, Ron Wheelehan and Teri Marshall volunteered for the new committee.

**7) Charter Update-** Joe reported that Charter has produced requesting a letter that the rebuild and INET was done in Gilroy Only. The I-NET router is still broken. San Juan School fiber needs to be terminated and tested and work has not begun Anzar High School. A walk-through with Charter Cable and the School District is planned.

**8) CMAP’s Five Year Review** – The board has the document for review and will discuss next meeting.

**9) Membership and Workshop Statistics** – The membership and workshop statistics were reviewed.

**10) New Business-**

- a) Suzanne will review the UPS (Uninterruptible Power Supply) needs and make a recommendation.
- b) Gavilan Computer Support Network Support and Gavilan supported software upgrades contract language. The Board would like Gavilan to follow the language of the contract. Joe Klein will meet Fran Lozano to get Gavilan’s perspective.
- c) Channel 18 connection to MHAT (Morgan Hill Access Television) was discussed. We currently “bicycle” content to MHAT. A “dark fiber” connection exists between CMAP and MHAT. This fiber connection could be activated, however; CMAP content was essentially paid for by the subscribing cable in the three city area. The Board is willing to evaluate proposals from MHAT.

**11) Adjournment-** A motion was made by Bruce Lee to adjourn at 7:38 PM was seconded by Ron Wheelehan and carried unanimously. Next meeting April 11, 2006.

Respectfully Submitted,  
 Ron Wheelehan- Secretary, CMAP Board of Directors