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BOARD OF DIRECTORS
Meeting Minutes
February 11, 2006
Bonfante Gardens, Gilroy, CA 95020

- 1) **Call to Order-** Joe Kline, Board President, called the meeting to order at 8:30 AM.
Board Present: Jacqui Carrasco, Dan Devries, Val Jeffery, Jim Frazier, Joe Kline, Bruce Lee, Clay Lee, Mary Maio, Teri Marshall, Jacquelyn Richburg, Cynthia Stagner and Ron Wheelahan
Board Absent: Fran Lozano, John Chadwell and Rob van Herk
Staff Present: Suzanne St. John
- 2) **Approval of Minutes of January 9, 2006** – A motion by Clay to approve the January 9, 2006 minutes was seconded by Jacqui Carrasco and was carried unanimously to accept the minutes as written.
- 3) **Public Input** – No public comments were made.
- 4) **Executive Director's Report on the following events:** Board members were asked to review the written report. Both John Chadwell and Rob Van Herk had to resign from the board due to their schedules.
- 5) **Treasurer's Report-** Suzanne reported on the year-end financial report. There was no discussion. A motion by Clay Lee was seconded by Joe Kline and was carried unanimously to accept the financial report as written.
- 6) **Personnel Committee Report-** The Subcommittee meet previous to today's board meeting. Suzanne reported on the Office Assistance and Programming Assistance offering benefits. A full board report will be submitted next meeting.
- 7) **Revised 2006 Budget** – Suzanne reported on the Board approved August 2006 budget. Some line items were revised to adjust for expenses that have changed or reflect actual expenditures. Our insurance did decrease dramatically. A motion was made by Clay Lee to accept the 2006 revised budget was seconded by Jim Frasier and carried unanimously to accept the revised budget.
- 8) **Capital Purchases Request-** A Capital Purchase was presented to allocate \$400 ea. for two Canon ZR-1000 Zoom Remote Controls. Cynthia Stagner provided information to revise the order with different models. A motion was made by Val Jeffery to approve the request was seconded by Joe Kline and passed unanimously.
- 9) **Membership and Workshop Statistics** – The membership and workshop statistics were reviewed.

10) New Business-

- a) Joe Kline reported on computer support from Gavilan College for CMAP computers. Joe reviewed the agreement with Gavilan for CMAP. Suzanne reported that support has been hit and miss and was told by the computer technicians that they are not to provide desktop support for CMAP. CMAP has contracted out for about \$700 to current repairs in the meantime. Joe will start with Mime to gather fact regarding the situation. Joe will also call Fran Lozano to initiate additional board involvement.
- b) Suzanne reported that Rob Van Herk has resigned from the CMAP board. Ron Wheelahan added that he may know of an interested citizen from Hollister, Anthony Barone, who has a background in video and computers and would be an asset to the board. Ron will try to have Anthony come to the next meeting.

11) Adjournment- A motion was made by Clay Lee to adjourn at 9:05 AM was seconded by Bruce Lee and carried unanimously. Next meeting March 13, 2006.

Respectfully Submitted,
Ron Wheelahan- Secretary, CMAP Board of Directors