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BOARD OF DIRECTORS
Meeting Minutes
October 24, 2007
San Juan Oaks
3825 Union Road, Hollister, CA

- 1) **Call to Order-** Jacqui Carrasco, Board President, called the meeting to order at 5:04 PM.
Board Present: Dan Devries, Jim Frazier, Val Jeffery, Joe Kline, Bruce Lee, Clay Lee, Fran Lozano, Mary Maio, Teri Marshall, Jacquelyn Richburg, Peter Serracino, Cynthia Stagner and Ron Wheelehan
Board Absent: none
Staff Present: Suzanne St. John-Crane
- 2) **Nominating Committee Update –**
 - a) Report on election, welcome new / continuing members
 - i) 4 Open Seats:
 - 3 Elected Seats (2 year terms) Jim Frazier and Jacquelyn Richburg were elected earlier this month during the open elections (2 seats). Leaves 1 vacant elected seat and 1 vacant appointed seat.
 - (1) A motion made by Joe Kline to appoint Jacqui Carrasco into the vacant elected seat was seconded by Teri Marshall and was carried unanimously.
 - (2) A motion made by Clay Lee to appoint Mary Maio in the vacant appointed was seconded by Joe Kline and was carried unanimously.
 - (3) Dan Devries will remain appointed to the board.
 - b) Nominate officers: Chair, Vice-Chair, Secretary, Treasurer
 - i) Chairperson: A motion made by Joe Kline to nominate Val Jeffery as Chairperson was seconded by Clay Lee and carried unanimously to appoint Val Jeffery as Chairperson.
 - ii) Vice-Chairperson: A motion made Clay Lee to nominate Jim Frazier as Chairperson was seconded by Mary Maio and carried unanimously to appoint Jim Frazier as Vice-Chairperson.
 - iii) Secretary: A motion made by Val Jeffery to nominate Ron Wheelehan as Secretary was seconded by Mary Maio and carried unanimously to appoint Ron Wheelehan as Secretary.
 - iv) Treasurer: A motion made by Mary Maio to nominate Bruce Lee as Treasurer was seconded by Clay Lee and carried unanimously to appoint Bruce Lee as Treasurer.
 - 3) **Approval of Minutes of September 10, 2007 –**A motion made by Val to approve the September 10, 2007 minutes was seconded by Teri and was carried unanimously to accept the minutes as written. Joe Kline, Mary Maio and Ron Wheelehan abstained.
 - 4) **Public Input –** None
 - 5) **Executive Director’s Report –** Suzanne St. John-Crane provided a report on the following items.

- a) CMAP Staff Productions
- b) Community Outreach
- c) Annual Plan
- d) Facilities Updates
- e) Press- Articles in packet

6) Treasure's Report –

- a) Jim Frazier has reviewed the financial statements for the month ending August. A motion by Clay Lee to accept the financial statements as written was seconded Ron Wheelahan and carried unanimously.
- b) Netbank Closure- Netbank was sold to ING, Direct. CMAP had just over \$109k in a CD. \$100k is insured, the interest earned (approx. \$9,500) is in jeopardy, however about half of the interest has been recovered. We will know shortly regarding the balance. A proposal will be brought forward in November regarding reinvestment of some or all of these funds.

7) Charter Update- Ron Wheelahan reported that the data switch for the I-Net is up at CMAP. This will be for the streaming video to out to the Internet. There has been some reception issues reported related to Charter's implementation of HDTV.

8) Strategic Goals Update – No updates at this time.

9) Gavilan College / GAV-TV Request – A meeting is being arranged.

10) Capital Purchase - The board reviewed a capital purchase request for a Brother 5250DN Printer. A motion by Ron Wheelahan to approve the purchase of the printer not to exceed \$200 and seconded by Jim Frasier and carried unanimously.

11) Membership and Workshops through September 2007- The membership and workshop statistics were reviewed

12) New Business- Future meeting dates discussion. Veteran's Day is Nov. 12th (the second Monday of each month) so the meeting will be moved to November 12 at CMAP. The December is meeting cancelled. The January meeting will be January 14, 2008 in San Juan Bautista, TBA.

13) Adjournment- A motion was made by Mary Maio to adjourn at 6:05 PM was seconded by Ron Wheelahan and carried unanimously. Next meeting scheduled for November 19, 2007.

Respectfully Submitted,

Ron Wheelahan- Secretary, CMAP Board of Directors