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BOARD OF DIRECTORS
Meeting Minutes - October 20, 2005
CMAP Offices, 5055 Santa Teresa Blvd, Gilroy, CA 95020

- 1) **Call to Order-** Joe Kline, Board President, called the meeting to order at 6:03 PM.
Board Present: Jacqui Carrasco, Jim Frazier, Joe Kline, Val Jeffery, Bruce Lee, Clay Lee, Fran Lozano, Mary Maio, Teri Marshall, Jacquelyn Richburg Cynthia Stagner and Ron Wheelehan
Board Absent: John Chadwell, Rob van Herk and Fran Lozano
Staff Present: Suzanne St. John
- 2) **Approval of Minutes of September 20, 2005** – A motion by Clay Lee to approve the August 11, 2005 minutes was seconded by Bruce Lee and was carried unanimously to accept the minutes as written with the exception of one abstention by Val Jeffery.
- 3) **Public Input** – No public comments were made.
- 4) **Executive Director’s Report on the following events:**
 - (a) CMAP Staff Productions
 - (i) Government Meetings
 - (ii) AAUW Luncheon
 - (iii) Gilroy Chamber Candidates Forums
 - (iv) Dispatch Candidates Forum
 - (v) Evening of Hope
 - (vi)GHS Play
 - (vii) Democratic Club Youth Awards
 - (viii) Rideshare Spot
 - (ix)Social Security Townhall
 - (x) Sam Farr Townhall
 - (xi)Leadership Gilroy Graduation
 - (xii) COVER 3
 - (b) Community Outreach
 - (i) Meeting with Out & About Magazine
 - (ii) Downtown Association
 - (iii)Facilities General Plan Meeting
 - (iv)MACSA Meeting
 - (v) eNewsletter
 - (vi)Leadership Gilroy/St. Josephs
 - (c) Facilities Update

- (i) Computer Upgrades working on XP upgrade, Thank you to Bruce Lee for helping.
- (ii) In Repair: I-Net links, playback VCR, dub rack VCR. One deck in the dub cart was retired

- (d) Annual Plan- Board received in packet
- (e) New Staff- welcome to Yvette Larios
- (f) Auction: this weekend
- (g) Press- local articles

5) Treasurer's Report- Jim Frazier indicated that there were no remarkable items in the financial statements. A motion was made by Clay Lee to accept the financial reports as written was seconded by Val Jeffery and was carried unanimously.

6) Charter Update- Joe Kline reported on that work is being done for the I-Net connection to the new Gilroy Police Station. The City of Gilroy is considering running a drop to the Library. The I-Net link from Hollister to Gavilan is down; the router is being worked on.

7) Board Election-

- a) Election Results: The newly elected CMAP Board members are: Jim Frazier, Mary Maio, and Jacquelyn Richburg.
- b) One vacant appointed seat: A motion was made by Joe Kline to appoint Cynthia Stagner as board member was seconded by Val Jeffery and was carried unanimously.

8) Funds Transfer- Suzanne reported that a transfer was made from savings to checking on 9/28/05 to cover end of month expenses.

9) Annual Plan- The board reviewed the annual plan document.

10) Membership and Workshop Statistics- The membership and workshop statistics were reviewed. Since it is renewal time, all members are denoted as "inactive." As renewals are processed, members are made "active."

11) New Business-

- a) Election of Board Officers was brought forward. No nominations or self-nominations were heard. A motion was made by Clay Lee to leave the assignment as is for another year: Joe Kline, Chair; Val Jeffery, Vice-Chair; Jim Frazier, Treasurer; and Ron Wheelahan, Secretary was seconded by Teri Marshall and was carried unanimously.
- b) WAVE awards – members of CMAP have 7-8 finalists.
- c) A discussion was brought forward regarding CMAP's involvement next October in the ACM (Alliance for Community Media) Western Region Annual Conference. The CMAP Board supports the idea to investigate locations and assist in the activities surrounding the conference which consists of break out sessions, hosted dinner, vendor show, etc. A suggestion was to perhaps identify a conference facility in San Jose.
- d) Since we are at full Board seat occupancy a suggestion was made to commence planning a retreat for sometime in Jan. or Feb. 2006.

12) Adjournment- A motion was made by Clay Lee to adjourn at 6:45 PM was seconded by Mary Maio and carried unanimously.

Respectfully Submitted,
Ron Wheelahan- Secretary, CMAP Board of Directors