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BOARD OF DIRECTORS  
Meeting Minutes  
October 19, 2006  
CMAP, Gilroy, CA 95020

- 1) **Call to Order-** Joe Kline, Board President, called the meeting to order at 6:03 PM.  
**Board Present:** Jacqui Carrasco, Jim Frazier, Val Jeffery, Joe Kline, Bruce Lee, Clay Lee, Fran Lozano, Mary Maio, Teri Marshall, Jacquelyn Richburg, and Ron Wheelehan  
**Board Absent:** Dan Devries and Cynthia Stagner  
**Staff Present:** Suzanne St. John-Crane
- 2) **Approval of Minutes of September 11, 2006** – Clay Lee noted that he was actually absent and not present at the September 11 meeting as the minutes indicated. Val Jeffery noted the misspelling of her last name in the minutes. A motion made by Bruce Lee to approve the September 11, 2006 minutes with the above changes was seconded by Jacqui and was carried unanimously to accept the minutes with noted changes. Fran Lozano and Ron Wheelehan abstained.
- 3) **Public Input** – None
- 4) **Executive Director's Report** – Suzanne St. John-Crane provide a brief overview of activities including: CMAP Productions, Community Outreach and Personnel Updates. The 2007 Annual Plan was also distributed and reviewed.
- 5) **Treasure's Report** – Jim Frazier reported on the financial statements for August a noted that CMAP is on track for month 8. A motion by Val Jeffery to accept the financial statements was seconded by Bruce Lee and carried unanimously to accept the financial statements as written.
- 6) **Charter Update-** Joe Kline stated there were no I-Net updates in Gilroy. Ron Wheelehan noted that Charter was moving forward on completing a connection for Anzar HS. Ron also discussed contact he had by the San Jose Mercury-News regarding the passing of AB 2987. The effects of this bill on the I-Net are not fully known yet.
- 7) **Strategic Goals Update** – The board discussed ideas on how to move forward on working on goals. It was agreed that the groups should work together and bring forward ideas. The board was acceptable to having a retreat in the January/February timeframe. The workgroups should meet in the upcoming months to work on their respective strategic goals.
- 8) **Nominating Committee Update-** The results of the election of results were as follows: For elected seats: Peter Serracino, Bruce Lee and Val Jeffery.

- 9) **Appointed Seats-** The existing board members Dan DeVries, Cynthia Stagner, Jacqui Carrasco are interested in returning as appointed seats. A motion made by Joe Kline was seconded by Ron WHEELAHAN to appoint the above board members and each appointee was nominated unanimously.
- 10) **Nominating Officers-** Joe Kline noted that first he and Clay Lee were reaching a 6 term limit ending June 2007. A motion was made by Fran Lozano to nominate Jacqui Carrasco as Board Chair was seconded by Bruce Lee and the motion carried unanimously. A motion was made by Joe Kline to nominate Fran Lozano as Vice-Chair was seconded by Mary Maio and carried unanimously. A motion was made by Val Jeffery to nominate Jim Frazier as Treasurer was seconded by Jackie Richburg and carried unanimously. A motion was made by Jackie Richburg to nominate Ron WHEELAHAN as Secretary was seconded by Val Jeffery and carried unanimously.
- 11) **Capital Equipment Purchase –** A capital purchase was brought forward to the board for a Lowel Rifa-lite 66 Light Kit which will provide more professional lighting for field shoots for \$700. A motion was made by Clay Lee was seconded by Val and carried unanimously to make the capital purchase of \$700. A second capital purchasing request was brought forward for a desktop 19-21” computer monitor for \$300. A motion was made by Bruce Lee was seconded by Fran Lozano to purchase the computer monitor for \$300 was carried unanimously.
- 12) **Membership and Workshops through September 2006-** The workshop statistics for September were reviewed by the board.
- 13) **New Business-** None.
- 14) **Adjournment-** A motion was made by Val Jeffery to adjourn at 6:56 PM was seconded by Joe Kline and carried unanimously. Next meeting November 13, 2006.

Respectfully Submitted,  
Ron WHEELAHAN- Secretary, CMAP Board of Directors