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BOARD OF DIRECTORS

Meeting Minutes

June 11, 2007

CMAP Lobby

5055 Santa Teresa Blvd., Gilroy CA

- 1) **Call to Order-** Jacqui Carrasco, Board President, called the meeting to order at 6:05 PM.  
**Board Present:** Jacqui Carrasco, Jim Frazier, Joe Kline, Bruce Lee, Clay Lee, Fran Lozano, Mary Maio, Teri Marshall, Jacquelyn Richburg, Cynthia Stagner and Ron Wheelahan  
**Board Absent:** Dan Devries and Peter Serracino  
**Staff Present:** Suzanne St. John-Crane
  
- 2) **Approval of Minutes of May 14, 2007** –A motion made by Clay Lee to approve the May 14, 2007 minutes was seconded by Fran Lozano and was carried unanimously to accept the minutes as written. Ron Wheelahan and Val Jeffery abstained from the vote.
  
- 3) **Public Input** – None
  
- 4) **Executive Director’s Report** – Suzanne St. John-Crane provided are report on the following items:
  - a) CMAP Staff Productions
  - b) Community Outreach
  - c) Streaming Project
  - d) Facilities Updates
  
- 5) **Treasure’s Report** –
  - a) Jim Frazier has reviewed the financial statements for the four months ending April 30. Mr. Frazier recommended that the financial statements be accepted. A motion by Ron Wheelahan to accept the financial statements as written was seconded by Val Jeffery and carried unanimously.
  
- 6) **Charter Update-** No activity was reported regarding agreement negotiations. Suzanne reported word of a “cleanup bill” but has no implications for CMAP as of yet.
  
- 7) **Strategic Goals Update** – A few of the goals were reviewed by each of the teams. The teams are working as independent committees for now and will report back to the board.
  
- 8) **Gavilan College / GAV-TV Request** – A meeting will be held among the interested parties to discuss the issue further. The date has not been set.

**9) Personnel Update**

- a) Programming Manager's 5 year Review. Congratulations to Jan Janes!

**10) Capital Purchase**

- a) The board reviewed a capital purchase request for a file server computer for CMAP operations. The machine is not a file server and will be upgraded from XP Home to XP Pro. A motion by Val Jeffery to approve the purchase of a computer for a maximum \$670 was seconded by Ron Wheelehan and carried unanimously.

**11) Membership and Workshops through May 2007-** The membership and workshop statistics were not available and will be reviewed at a later date due to a technical glitch.

**12) New Business-** No new business, however a comment was made on a Gilroy Dispatch article.

**13) Adjournment-** A motion was made by Val Jeffery to adjourn at 6:56 PM was seconded by Jacquelyn Richburg and carried unanimously. Next meeting July 09, 2007.

Respectfully Submitted,

Ron Wheelehan- Secretary, CMAP Board of Directors